



## Announcement for electronic Extraordinary General Meeting of Shareholders (via audio webcast)

**Announcement for the electronic Extraordinary General Meeting of Shareholders ("EGM") of Alfen N.V., Almere, the Netherlands (the "Company") to be held on Monday, 6 July 2020 at 3.00 pm (CET).** Formally the meeting will be held at the head offices of Alfen N.V., Hefbrugweg 28, 1332 AP Almere, the Netherlands.

**In accordance with the Temporary Act COVID-19 Justice and Safety, shareholders can only attend the meeting electronically through an audio webcast via the investor relations website of the Company [ir.alfen.com](http://ir.alfen.com). Votes can only be cast by proxy to the Notary.**

The following agenda items are scheduled for this EGM:

1. Opening
2. Changes to the Supervisory Board
  - a. Proposal to appoint Willem Ackermans as member of the Supervisory Board \*
  - b. Proposal to appoint Eline Oudenbroek as member of the Supervisory Board \*
3. Closing

*\* Items put on the agenda for voting. The other items are on the agenda for discussion only.*

The agenda and explanatory notes are available on the company's website ([www.alfen.com](http://www.alfen.com)). The aforementioned documents are also available free of charge at the offices of the company (Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands, telephone: +31 (0)365493400, e-mail: [ir@alfen.com](mailto:ir@alfen.com)) and at ABN AMRO Bank N.V. (e-mail: [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)).

### PARTICIPATION INSTRUCTIONS

#### *Record Date*

Those persons who, (i) on **Monday 8 June 2020 at 5:30 pm (CET)**, after all additions and deductions at that date have been processed ("Record Date"), are registered in one of the registers below; and (ii) have submitted their application to attend, will be considered as having the right to vote and to attend the meeting electronically:

- for holders of deposit shares: the administrations of the intermediaries as defined in the Securities Giro Transactions Act ("Intermediaries") showing those entitled to these shares as at the Record Date;
- for holders of registered shares: the shareholders' register of the company.

### PROCEDURE FOR HOLDERS OF DEPOSIT SHARES

#### *Application*

A holder of deposit shares will have access to the electronic meeting (the audio webcast) if:

- (1) he has applied as from **Tuesday 9 June 2020** and no later than on **Tuesday 30 June 2020 at 5.30 p.m. (CET)** via [www.abnamro.com/evoting](http://www.abnamro.com/evoting) or via the Intermediary in whose records he is listed as holder of deposit shares, with ABN AMRO Bank N.V. ("ABN AMRO"). In all circumstances, the Intermediary will need to issue a statement via [www.abnamro.com/intermediary](http://www.abnamro.com/intermediary), no later than **Wednesday 1 July 2020 at 11:00 am (CET)**, stating that the shares were registered in the name of the holder thereof on the Record Date. In addition, the Intermediaries are requested to include the full address details of the relevant ultimate beneficial holders in order to be able to verify the shareholding on the Record Date in an efficient manner; and.
- (2) subsequently, ultimately on **Friday 3 July 2020**, he has sent an email to Alfen N.V., Investor Relations at [ir@alfen.com](mailto:ir@alfen.com), containing the request to attend the electronic meeting (the audio webcast), with reference to the shareholder's name and the registration number provided to him by ABN AMRO for the EGM.

Alfen N.V. will then provide the shareholder concerned by email with login details for the audio webcast.

#### *Granting of proxy with voting instructions to the Notary*

Holders of deposit shares who wish to vote, are requested to grant a proxy with voting instructions to each civil law notary of Allen & Overy LLP, Amsterdam office, individually, with the power of substitution ("Notary"), provided that they have applied for the meeting in time in the manner described above.

#### *Written proxy to the Notary*

A form for a written proxy to the Notary is available and can be asked for at ABN AMRO (telephone +31 (0)20 344 2000; email: [ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)). The completed proxy form must be sent to ABN AMRO, either by mail (ABN AMRO Bank N.V., Department Corporate Broking HQ7212, Gustav Mahlerlaan 10, 1082 PP Amsterdam, the Netherlands), by fax (+31 (0)20 628 8481), or by e-mail ([ava@nl.abnamro.com](mailto:ava@nl.abnamro.com)) and must be in the possession of ABN AMRO at the latest on **Tuesday 30 June 2020 at 5.30 p.m. (CET)**.

#### *Electronic proxy to the Notary*

Holders of deposit shares may grant an electronic proxy including a voting instruction to the Notary until **Tuesday, 30 June 2020 at 5.30 p.m. (CET)** at the latest. This is possible via [www.abnamro.com/evoting](http://www.abnamro.com/evoting).

### **PROCEDURE FOR REGISTERED SHAREHOLDERS:**

#### *Application and granting of proxy*

The company will send the registered shareholders an application form and a written proxy to the Notary. The written application (including the proxy if issued) must be in the possession of the company at the latest on **Tuesday, 30 June 2020 at 5.30 p.m. (CET)**. It is also possible to register via [www.abnamro.com/evoting](http://www.abnamro.com/evoting).



## WRITTEN QUESTIONS AND INFORMATION

From today until **Friday 3 July 2020, 3:00 pm (CET)** at the latest, shareholders may submit written questions about the items on the agenda. These questions will, possibly combined, be dealt with and discussed at the latest at the meeting. For these questions and for general information please refer to

Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands (telephone: +31 (0)365493400, e-mail: [ir@alfen.com](mailto:ir@alfen.com)).

For the registered shareholders (who have submitted questions in advance), Alfen will grant the possibility to ask further follow up questions during the meeting via a chat function.

## WEBCAST

There will be a live audio webcast of the integral meeting via the investor relations manager of the Company at: [ir@alfen.com](mailto:ir@alfen.com).

Almere, 25 May 2020

Management Board  
Alfen N.V.

## CONTACT INFORMATION

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